

**TO: S.T.O.P. Violence Against Women Formula Grant  
Program Subgrantees\***

**FR:** Maureen Querey

**DT:** May 10, 2005

**RE: Letters of Intent Requested – Due May 27, 2005**

The VAWA Implementation Committee was informed that the State of Delaware would receive an award from the Office on Violence Against Women, S.T.O.P. Violence Against Women Act Formula Grant Program, in the amount of \$838,000 for fiscal year 2005.

As a result of this notification, the VAWA Implementation Committee is requesting “**letters of intent**” from current subgrantees seeking continuation funding through the S.T.O.P. Violence Against Women Act Formula Grant Program.

In your letter of intent address the following:

1. Provide a status report of your last completed funding year (i.e., number of victims served, type of service provided, or address any outreach efforts made, etc.).
2. Provide a detailed budget breakdown including the required 25% in-kind match allocation. (Use the attached form to answer this portion.) Within the budget provide the funding source for the match allocations.
3. In detail, provide the goal(s) and objectives of your project. If the goal(s) and/or objectives are being modified from your current grant, explain why these changes have occurred and why these changes were needed.
4. Describe how your program funded through the S.T.O.P. Violence Against Women Act Formula Grant Program has made an impact on the development and strengthening of effective law

enforcement and prosecution strategies, to combat violent crimes against women and the development and strengthening of victim services in cases involving violent crimes against women.

5. Does your agency currently receive any funds from the Office of Violence Against Women, Office for Victims of Crime, Family Violence Prevention Act, the Center for Disease Control, or any other federal and/or state funding to provide services for female victims of crime? If so, provide the funding source, a copy of the budget, and provide a description of the program.

Your letter of intent seeking continuation funding must be submitted to Maureen Querey no later than Friday, May 27, 2005. Letters can be mailed to the following address:

Domestic Violence Coordinating Council  
Attn: Maureen Querey  
New Castle County Courthouse  
500 N. King Street, Suite 9425  
Wilmington, DE 19801 – 3732

If you have any questions, comments, or concerns regarding this request, contact Maureen Querey at (302) 255-0407 or via email at [maureen.querey@state.de.us](mailto:maureen.querey@state.de.us) for assistance.